

Robert M. Hooks

OBJECTIVE

To obtain a position in the architectural field with an emphasis on excellence in design & sustainability.

QUALIFICATIONS

Strong work ethic and integrity—focused on quality of design and documentation.

Computer skills:

AutoCad proficient— ADT 2006 & 2009
ArchiCad 6.5—strong 3d modeling capability
Photoshop and Illustrator CS2
Database experience: MySQL & Access

3d Modeling: SketchUp & Form Z RadioZity
Computer Programming: C++ & Java
Web Design: HTML, XHTML & CSS
DHTML: Javascript

WORK HISTORY

October 2007—January 2009 **Charles Vincent George Design Group** Naperville, Illinois
Residential Team Drafter

- Part of a small team focused on very high-end, custom, residential homes, involved in all phases of the architectural process from design development to construction documents.

January 2005—September 2007 **Toll Brothers, Inc.** Scottsdale, Arizona
Job Captain

- Involved with production of construction documents for luxury homes in excess of 6,000 s.f. for a fortune 500 company.
- Worked on hand renderings and produced presentation drawings for clients and municipalities.
- Designed plans and elevations for residential projects and sales centers.

June 1999—July 2003 **Neumann Homes, Inc.** Warrenville, Illinois
Senior Home Designer

- Worked on a large volume of residential projects ranging from single-family to town home/multifamily housing (assisted in more than 500 built homes and 1000 customizations).
- Worked with clients to design additions and customizations.
- Managed a department of four to five interns.

September 1998—June 1999 **Sullivan Goulette, Ltd.** Chicago, Illinois
Project Manager

- Worked on residential projects varying from single-family homes to 12-unit condominium low-rise buildings.
- Involved with all phases of design to construction documents—including bid process.

July 1994—September 1998 **Sarfatty Associates, Ltd.** Skokie, Illinois
Project Manager

- Managed commercial projects for major corporate clients, from chain restaurants to large retail stores.
- Involved with all aspects of architectural process, from design development to construction documents.
- Obtained extensive knowledge in mechanical, electrical and plumbing systems (construction drawings included these phases).
- Managed a team of two to three employees.

1991—1993 Summers **Village of Lisle** Lisle, Illinois
Engineering Intern

- Completed on-site inspections of ongoing civil engineering projects.
- Inspected a variety of projects, from water main installation to road construction.
- Duties included topographical surveying and manual drafting.

EDUCATION

August 2003—December 2005 **Arizona State University** Tempe, Arizona

- Accepted and attended master of architecture program
- Obtained working knowledge of LEED green building system.
- Dean's List (5th year)

1990—1994 **University of Illinois at Urbana-Champaign**

- Bachelor of Science in Architectural Studies (4.2/5.0)
- Selected and attended L'Ecole d' Architecture et Urbanisme in Versailles, France, during junior year as part of the university's study-abroad program.

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